

Wednesday, August 19, 2020

ANNUAL GENERAL MEETING SCARBOROUGH THEATRE GUILD MINUTES

Present at the meeting:

1	Julie	Adams	17	Neil	Kulin
2	Sidnei	Auler	18	Alan	Maynes
3	Jennifer	Bakker	19	Wendy	Miller
4	Teresa	Bakker	20	Alison	Overington
5	Lorin	Beiko	21	Alan	Page
6	Andra	Bradish	22	Dot	Routledge
7	Linda	Brent	23	Susan	Sanders
8	Patricia	Byrne	24	Kevin	Shaver
9	Jerry	Chadwick	25	Rhoda	Silzer
10	Lynette	Fairweather	26	Drew	Smylie
11	Diane	Henson	27	Darlene	Thomas
12	Jeremy	Henson	28	Katherine	Turner
13	Andrew	Horbatuik	29	Larry	Westlake
14	Olivia	Jon	30	Laura	Wilde
15	Erin	Jones	31	Carolyn	Williamson
16	Karen	Koenig			

Meeting called to order at 7:45 p.m. Meeting was chaired by Len Henderson, President. Minutes were taken by Wendy Miller, secretary.

1. Adoption of Agenda and of Previous Minutes

- a) Len added the Front of House Manager Report after the Publicity Report

MOVED: by Len Henderson **seconded by** Susan Sanders that the Agenda be adopted as amended.

CARRIED.

2. Minutes from the Annual General Meeting of August 14, 2019

- a) The minutes were accepted as circulated.
MOVED by Wendy Miller, **seconded by** Kevin Shaver.

CARRIED.

- b) **Business arising from previous minutes**

There was no business arising.

c) President's Remarks – Overview of 2019/2020 Season

During the first half of the year labour peace between the City and its inside workers was looking promising, so the only thing we were really worried about was whether or not the City would allow us to perform *A Red Plaid Shirt* on Good Friday. While *The 39 Steps* was getting ready to move into the theatre, we were all saddened by the unexpected passing of Marilyn Brady, one of our Life Members and long-time Front of House Volunteer Coordinator and Manager. For over a decade, Marilyn was the face of STG to our audience. She greeted them, made them feel welcome (and laid down a few rules), and most critically, announced the 50/50 winner at intermission. I remember some shows where this announcement was more eagerly anticipated by some of the audience than the second act.

Marilyn left a huge gap in our Front of House organization, and Susan Sanders and her husband Bob stepped up in a huge way. They took over the Front of House structure and made it their own. New signage was very apparent in the lobby. Signs directed the audiences to the refreshment counter, the theatre, and of course, the washrooms. New 50/50 signs and Hearing Assist signs were also made up. New large banner signs in the lobby were a collaborative effort of the three Front of House teams and provided under the Theatre Scarborough umbrella.

The 39 Steps was well-received; Kevin Shaver directed and collaborated with the cast to bring us two hours of delightful mayhem. I want to give special kudos to Paul Bryant and Tommy Boston in their role of the two “clowns” who between them must have portrayed at least 40 characters.

The Cripple of Inishmaan also very well-received. Jeremy Henson was passionate in his research and development of characters, and the audience seemed to really enjoy the final product. Erin Jones was great as Assistant Director, and she spent a lot of time with the youngest member of the cast, Selin Onat, who played the role of Helen. Erin really helped bring out the anger in Selin, who in real life is an absolute sweetheart. An especially memorable addition to the performance was the fiddle playing of Ross Inglis, who made the audience forget that some complex scene changes were taking place.

The Guild made a return to the ACT-CO festival this year after being absent since 2013. Our return was enthusiastically received by the executive of ACT-CO, and both our shows did very well. *The 39 Steps* was entered in the Comedy category and *The Cripple of Inishmaan* in the Drama category.

***The 39 Steps* 6 Nominations** – Best Performance by a Male in a Leading Role (Rob Magee), Best Lighting Design (Karen Brown & Paul Harris), Best Double Act/Comedy Duo (Tommy Boston and Paul Bryant), Best Stage Management (Teresa Bakker), Best Director (Kevin Shaver), Best Production (Darlene Thomas)

***The 39 Steps* 2 Wins** – Best Costume Design (Andra Bradish), Best Sound Design (Andy Roberts)

***The Cripple of Inishmaan* 11 Nominations** - Best Performance by a Male in a Supporting Role (Enda Reilly), Best Performance by a Male in a Supporting Role (Neil Kulin), Best Lighting (David Buffham), Most Magical Moment (Ross Inglis), Outstanding Emerging Voice (Selin Onat), Best Props (Susan Sanders), Best Costume Design (Andra Bradish), Best Sound Design (Sidnei Auler), Best Performance by a Male in a Leading Role (Connor David Cooke), Best Director (Jeremy Henson), Best Production (Darlene Thomas)

***The Cripple of Inishmaan* 1 Win** – Best Set Design (Ron Remigio)

These two shows also tested the mettle of a brand-new Producer. Darlene Thomas made her Producer's debut with these shows. They were her first "solo" producing ventures. With these shows under her belt, she then went on to produce *Pride and Prejudice* for the Scarborough Players, which won Best Production in the Comedy category. Congratulations to the Players, and to Darlene for this feat.

One of the things we started up again this season was the monthly newsletter. I want to thank Erin Jones and Julie Adams in their assistance in writing up some of the articles and helping get the issues out the door sort of on time.

March 13th everything was shut down due to Covid. We kept pushing back our shows until it was evident that we needed to cancel the rest of the 2019-20 season. We decided to move *A Red Plaid Shirt* to the September 2020 time slot, replacing *Jake's Women* which was moved to October 2021. With similar delays being contemplated by both the Players and Music Theatre, a whole new design was done up for the 2020-21 season brochure, for on-line release only.

Later, as the re-opening date became more and more uncertain, the three groups of Theatre Scarborough decided jointly that the box office would be changed to eliminate any subscription sales for the 2020-21 season. In addition, we reached out to our patrons who had held tickets for any of the four and a half cancelled TS shows, offering a refund of their ticket price, or a pass or voucher for tickets for the next season or the season after. We also at this time floated the idea that instead of getting a cash refund, patrons could choose to "donate" the proceeds back to the group and receive a tax receipt. Almost 30% of our patrons decided to go that route, which benefited all three groups tremendously. More on that in the Treasurer's Report.

So where do we stand now?

The Guild is still confident that it would be able to mount *A Red Plaid Shirt* on short notice; the show is cast, the set is built, and most of the rehearsals are completed. We just need to find out when the theatre will be available and we need enough lead time to advertise the fact that we are back in business, so to speak, so people will actually come to see the show.

Right now, the Province is in Phase 3 of the recovery plan. This restricts us to an audience of 50, and imposes a rigorous set of cleaning, disinfecting and distancing protocols. In many ways, we feel that it will be harder to plan and train volunteers to ensure the safety of our patrons than to actually put on a show.

The City has a stricter guideline than the Province as far as the operating hours of the Scarborough Village Community Centre is concerned. For the month of September, the facility will be closed on weekends (unless we pay a staffing charge) and only open until 10:00 p.m. on weekdays. Clearly, this is not a schedule conducive to putting on shows in the usual way.

As far as the rest of the season is concerned, in a normal year, the Audition Notice for our Christmas show would have gone out two weeks ago. One of the first decisions the new Board will have to make is whether to go ahead with *A Christmas Spirit*.

The Stillborn Lover is due to go up next in March, and it has a medium number of cast and a relatively simple set, using risers rather than flats. Our last scheduled show, *The Foreigner* has been cancelled. It is a very technical show with trap doors and such, and a larger cast, but it also involves an appearance by the Ku Klux Klan. And even though these guys get their butts kicked, and are made to appear greedy, ignorant, superstitions and cowardly, the political climate on this continent, and indeed around the world since the events of late May, have made any mention of groups such as this very contentious.

The consensus among theatre people in the GTA is that it is unlikely that any live shows will be mounted until January. And when we finally do get onto the boards, we will need to look for simple shows with smaller casts, and perhaps even restricted to one act, so that there is less chance of audiences mingling during an intermission. The Play Reading Committee is grappling with this idea, and we have a sizeable list of plays that have been suggested.

To sum up this has been a Jekyll and Hyde kind of season. I want to thank the Board (Susan, Wendy, Jeremy, Julie A, Kevin, Joanne, and Julie M) for their support as well as support from Larry and Erin.

Thanks all, and here's to a better 2020-21 season.

Len

3. Reports

a) Treasurer's Report - see Appendix A -

Len Henderson

Copies of the Financial Report were made available on the Theatre Scarborough website ahead of the meeting. There was a loss of \$12K as compared to last year's profit of \$24K. It would have been worse had we not been given rent relief by the landlord from April through August. STG 's portion of the theatre rent was also reduced due to only performing 20 of the usual 40 shows. We could survive another year without shows but hope we won't have to. We have been investigating various creative options to stay in front of the public including how we might stream or record shows.

Some royalties are deferred to next year and we have requested our royalty payment for *The Foreigner* be refunded, as it was decided the content was not suited for these times.

Approximately \$800 in donations was received in Marilyn Brady's name and some patrons have turned their unused ticket credits into donations. We may still have to refund some of the \$20K in unearned revenue (tickets not used) if patrons decide to change their option from ticket passes/credits to refund.

MOVED by Larry Westlake **seconded by** Jeremy Henson that the Treasurer's Report be accepted as presented.

CARRIED.

b) Box Office Report

Rhoda Silzer

This past season, the Box Office responsibilities started off smoothly. We had some challenges filling all the shift spots but were eventually able to do so.

The early distribution of the 2020-21 season brochure meant that orders started coming in throughout February and by early March we had received 300. We were off to a great new season of shows. Then we got hit with the Covid 19 Pandemic and everything ground to a halt. It was initially expected that this situation would only last a couple months so we talked to patrons with tickets, unable to be used, and encouraged them to let the amounts be applied to later shows or to next season.

By May/June it was apparent that this was not going to occur. At this point, Wendy Miller (Co-Box Office Manager) and I began the process of contacting about 1000 patron. We enlisted a team consisting of Britt Noll, Jennifer Bakker, Teresa Bakker and Gary Prudence plus the two of us to make the necessary calls. This took approximately 2 months to complete. Patrons took one of the following options: a refund, a ticket deferment, or application to the next full season.

The 20-21 season in its original form will not take place. However, if there are any performances at all, the Box Office will be there with our volunteers in the usual place helping patrons.

Box Office Analysis

2019-20 Season

	<u>The 39 Steps</u>	<u>The Cripple of Inishmaan</u>	<u>A Red Plaid Shirt</u>	<u>Innocence Lost</u>
Subscriptions	737	737	737	737
Pick-a-Pack	41	22	8	13
Singles	806	678	409	124
Comps & Passes	67	76	8	4
Refunds/Releases	-33	-21	-749	-556
Total	<u>1,618</u>	<u>1,492</u>	<u>413</u>	<u>322</u>
Refunded tickets for which donations were given back			206	173
% of capacity	66.9%	61.7%	17.1%	13.3%
% subscription	45.6%	49.4%		
% comps & passes	4.1%	5.1%	1.9%	1.2%

2018-19 Season

	<u>Dear Charles</u>	<u>An O. Henry Christmas</u>	<u>The Mousetrap</u>	<u>Opening Night</u>
Subscriptions	730	730	730	730
Pick-a-Pack	16	28	11	19
Singles	782	855	1489	425
Comps & Passes	70	83	87	96
Refunds/Releases	-14	-20	-14	-14
Total	<u>1,584</u>	<u>1,676</u>	<u>2,303</u>	<u>1,256</u>
% of capacity	65.5%	69.3%	95.2%	51.9%
% subscription	46.1%	43.6%	31.7%	58.1%
% comps & passes	4.4%	5.0%	3.8%	7.6%

Source: Arts People website.

c) Publicity Report**Julie Adams**

During *The Cripple of Inishmaan* Julie was ill and Darlene Thomas and Erin Jones were able to step in. Darlene started an STG Instagram account and Erin carried on with the STG Newsletter. Big thanks to both of them!

A new creative initiative during Covid-19 was the “Let’s Talk” discussion/interview series. Erin hosted, Julie videoed and posted to Facebook while Darlene posted to Instagram. Fifteen episodes have been done and eleven have been posted so far. The twelfth one is an interview with Maureen Jennings (author of Murdoch Mysteries and various plays).

Julie has upgraded her camera and has been busy learning new photo tools and skills during this ‘down’ time.

d) Front of House Coordinator’s Report**Susan Sanders**

The Guild’s Front of House Coordinator and House Manager for over ten years was Marilyn Brady before her sudden passing last September. She was “the Face of the Guild” and very well-liked by our patrons. Everyone on the Front of House team misses her dearly.

The opening of our first show of the season, *The 39 Steps*, was just shortly after her passing. During this brief transition several jobs needed to be quickly completed including the scheduling of a full slate of volunteers.

★ *Updating the email list:*

The volunteer email list had almost 300 names, many of which were dated. A mass email was sent out asking for replies only from those who wished to continue receiving the FoH calls. We now have a core of 101 reliable volunteers and are actively encouraging new eager and personable volunteers to join.

★ *Organizing the Assistive Hearing materials:*

The Assistive Hearing materials were individually packaged and organized into a more convenient carrying case with revised instructions for their distribution to patrons.

★ *Providing Name Tags for our Volunteers:*

All Front of House staff now wear name tags so that we get to know one another by our first names.

We realize that our patron’s theatre experience begins in the lobby. Greetings from our staff wearing their name tags, providing them with a program and engaging in friendly chit-chat creates the “community theatre” environment from the time they arrive. Many also took advantage of reading their programs in the light of the lobby!

Our volunteers are encouraged to try all the Front of House positions, providing them with the challenge of trying something new. Many of our more seasoned volunteers were

surprised at jobs they thought would be difficult were not so challenging after all! Over time everyone should become comfortable with any of the duties they are physically capable of doing and they will be able to step in anywhere on short notice as situations arise. The goal is to have Front of House volunteers that are both friendly and flexible!

Our eventual return to the theatre in the era of COVID-19 will necessitate changes to these Front of House routines and new challenges for our volunteers. I am confident that our team has the flexibility to adapt to any revised protocols that are put in place.

Katherine Turner mentioned how helpful it was to have FOH leads from the three theatre groups working together on new initiatives this past year and collaborating on 'best practices'.

e) Theatre Scarborough Report

Jerry Chadwick

I am pleased to be here at your AGM as President of Theatre Scarborough. If you are a member of the Scarborough Players, Scarborough Theatre Guild or Scarborough Music Theatre, you are automatically a member of the Theatre Scarborough, the umbrella organization. TS was formerly known as Playhouse 66 named after the theatre where the three groups performed before the opening of SVT.

Theatre Scarborough manages the theatre, website, brochure, refreshments, box office and community partnership and liaises with the City.

As you know, this has been anything but a usual year in the lives of community theatre groups. We got off to a great start with each group having successful productions and wonderful audience response. However, all that changed on March 13th when we were told that SVT was being closed due to the pandemic.

The Scarborough Players were in mid production with Pride and Prejudice and their set, costumes, etc. are still in the theatre. There has been no opportunity to strike the set or remove the rest of their possessions.

Each group lost all the shows for the remainder of the 19-20 season and we still do not know when we be able to mount shows in the theatre again and under what conditions.

Theatre Scarborough has been responsible for paying our lease money to the City for a facility for which we have no access. We are working on a campaign to deal with this issue and hope to have some good news in future. We also have a Covid 19 Committee with representatives from all groups to help us deal with issues and prepare for the future, whatever that might hold.

As a Board, we had planned to continue and expand our community outreach projects, review and revise bylaws and policies, seriously address accessibility plans for the theatre and much more. However, the plans have been shelved for now as we continue to respond to emerging issues for our companies and our patrons. This very important work will resume when the new normal is established.

I want to thank the Board members for their commitment to Theatre Scarborough and their dedication to resolving issues. I especially want to thank our Box Office Volunteers under the leadership of Wendy Miller and Rhoda Silzer who have had to make 100's of calls to patrons to deal with cancelled shows and tickets. Finally, I want to recognize the ongoing efforts of Theatre Coordinator, David Buffham for his dedication to the groups.

Theatre Scarborough is holding their AGM on August 26 at 7 pm via Zoom. You are all welcome to attend the meeting and participate in the discussion and vote. At this time, a new Board of Directors will be elected, and I would like to encourage you all to consider running for one of the positions. The Board values all members and welcomes new blood with new ideas and passion for community theatre. Members-at-large need five nominators and serve the TS Board in a non-partisan way. Katherine Turner is the nominations chair and needs names by midnight tonight! Please go to the Theatre Scarborough website for details and to register for the AGM.

f) 2020-21 Season Staffing

Len Henderson

The following staff are in place (whenever we are able to mount the shows):

- Red Plaid Shirt – Larry Westlake director; Alison Overington producer, Heather Hyslop, stage manager
- Innocence Lost – Valary Cook, director, Alison Overington producer, Sid Auler, stage manager
- The Christmas Spirit – Kevin Shaver, director
- The Stillborn Lover – Jeremy Henson director

g) Play Selection Committee Update

Len Henderson

We are reading plays and looking at alternatives to the plays previously selected for the 20/21 season. Particularly looking at one-act and small cast plays.

Since *Jake's Women* and *Innocence Lost* have been moved to next season, we were initially only looking for two additional plays. Now we are considering and getting suggestions from members for, one-act plays and ideas to stream shows for a paying audience.

The next play reading will take place on August 27th 2020 and will be *Driving Miss Daisy* which has one act and requires 3 actors.

4. Other Business

a) Membership Fees

It was previously decided that due to our truncated season, all 2019/2020 memberships would be renewed at no additional cost. We then discussed various options for membership fees for NEW members (from no fee to the same fee as this past year). It was decided that our membership has value and should not be free.

MOVED by Len Henderson **seconded by** Sid Auler that for the 2020/2021 season, new memberships be \$15 for an individual and \$25 for a family.

CARRIED.

b) 2020-2021 Accounting Appointment

Len Henderson

MOVED by Len Henderson **seconded by** Lynette Hines that the firm of MNP LLP be appointed to review our financial statements for 2020-21.

CARRIED.

c) Other Executive members' remarks

Erin Jones recorded her thanks to the Board for their support this past year and her thanks to Diane and Jeremy for their support during *The Cripple of Inishmaan*.

d) Nominations for Theatre Scarborough Board

Susan Sanders was nominated to the Theatre Scarborough Board at the STG Board meeting (Mover: Len Henderson, Seconder: Wendy Miller)

Nominations from the floor

Neil Kulin put forward his name to stand for the Theatre Scarborough Board and the following 5 people supported his nomination: Len Henderson, Rhoda Silzer, Susan Sanders, Jennifer Bakker and Jeremy Henson. He was asked to submit his nomination paperwork to Katherine Turner.

These names will go to the Theatre Scarborough AGM on Wednesday August 26th.

5. Awards

Len Henderson

The "Mike" Award (named in honour of the late Mike Woodbridge, who exemplified qualities of congeniality, co-operation and "being fun to be around") was presented to **Drew Smylie** for his excellent organizational work on the play-reading committee.

The STG Member of the year award goes to **Bob and Susan Sanders** for their over and above service to STG - especially related to taking on Front-of House duties after the death of Marilyn Brady.

6. Ratification of the Actions of the Outgoing Executive

The members of the outgoing executive made decisions and worked on behalf of and in the interests of the membership in the 2019-2020 season.

MOVED by Len Henderson **seconded** by Jennifer Bakker that the action of the outgoing executive be ratified.

CARRIED.

7. Election

The STG Board, as mandated in the by-laws, consists of 8-10 members elected annually.

7 Board members standing for re-election:

- Julie Adams, Len Henderson, Jeremy Henson, Wendy Miller, Susan Sanders, Kevin Shaver, Joanne Smith

4 additional members standing for election:

- Erin Jones: nominated by Len Henderson seconded by Julie Adams
- Andra Bradish: nominated by Len Henderson seconded by Kevin Shaver
- Neil Kulin: nominated by Len Henderson seconded by Jeremy Henson
- Sid Auler: nominated by Len Henderson seconded by Susan Sanders

MOVED by Linda Brent **seconded** by Jeremy Henson that nominations be closed.

CARRIED.

The election was held using Zoom voting and the following members were elected to the 2020/2021 STG Board:

Julie Adams, Sid Auler, Andra Bradish, Len Henderson, Jeremy Henson, Erin Jones, Neil Kulin, Wendy Miller, Susan Sanders, Kevin Shaver

8. Adjournment

There being no other business, the Annual General Meeting was adjourned at 9:40 p.m.

The Executive stayed on the Zoom call to choose their positions on the board:

Len Henderson – President, Treasurer & Business Manager

Susan Sanders – Vice-President, Front of House Coordinator

Wendy Miller - Secretary

Julie Adams – Publicity Coordinator

Members-at-Large:

Sid Auler (will shadow the Treasurer), **Andra Bradish** (will aid the Social Convenor - Len to ask Joanne Smith if she will continue to do this job), **Jeremy Henson, Erin Jones, Neil Kulin, Kevin Shaver**

The new executive will have their first meeting on Monday September 14th at 7pm by Zoom.

Scarborough Theatre Guild

Comparative Balance Sheet for the years ending July 31,

	<u>2020</u>		<u>2019</u> (Reviewed)
Assets:			
Current Assets			
Cash	142,821		201,458
Accounts receivable	12,919		6,521
Advances of cash	4,175		4,275
Prepaid Expenses			
Royalties & scripts	15,824	8,437	
Advertising & Other	2,808	4,907	
Deferred Rent Payments	3,300	-	
Security deposit - rent on Unit	5,600	5,600	
Total Prepaid Expenses	<u>27,532</u>		<u>18,943</u>
Total Current Assets	<u>187,447</u>		<u>231,197</u>
Total Assets	<u>187,447</u>		<u>231,197</u>
Liabilities			
Accounts Payable	2,285		1,964
Unearned revenues for 2020-21	20,229	2019-20	52,207
Total Liabilities	<u>22,514</u>		<u>54,170</u>
Equity			
Retained Earnings	177,027		152,992
Current year profit	-	12,093	24,035
Total Equity	<u>164,934</u>		<u>177,027</u>
Total Liabilities & Equity	<u>187,447</u>		<u>231,197</u>

Statement of Revenues and Expenses for the fiscal years ending July 31,

	<u>2020</u>	<u>2019</u> (Reviewed)	<u>Variance</u> <u>Better / Worse(-)</u> <u>than 2018-19</u>
Revenues			
Box Office ticket sales	\$ 57,306	\$ 127,226	-69,920
Radio Play Shows	-	610.00	-610
60th Anniversary Gala tickets	-	980.00	-980
GST/HST rebate	5,605	6,779	-1,174
50/50 Draw receipts	2,637	5,868	-3,231
Property tax rebate (40%)	1,655	1,694	-39
Membership dues	630	615	15
Donations	8,574	1,339	7,235
Other Income	-	129	-129
Total Revenues	<u>76,407</u>	<u>145,240</u>	<u>-68,833</u>
Expenses			
Productions			
Producers' budget	4,715	9,736	5,021
Theatre rental	15,331	19,215	3,883
Honoraria	3,000	5,500	2,500
Box office fees	8,287	11,949	3,662
Advertising	4,830	6,510	1,680
Royalties & scripts	6,140	9,995	3,855
Other production expenses	636	1,164	528
Festival Entry Fees	650	-	-650
Total Productions	<u>43,589</u>	<u>64,068</u>	<u>20,479</u>
Overhead Expenses			
Unit rent & upkeep	28,902	35,658	6,756
Office expenses	11,407	16,735	5,328
Advertising	2,733	3,044	311
Professional fees	1,870	1,700	-170
Total Overhead Expenses	<u>44,911</u>	<u>57,137</u>	<u>12,225</u>
Total Expenses	<u>88,500</u>	<u>121,205</u>	<u>32,705</u>
Net Profit/(Loss)	<u>-12,093</u>	<u>24,035</u>	<u>-36,128</u>

Revenue and Expenses by Show: 2019-20

	<u>The 39 Steps</u>	<u>The Cripple of Inishmaan</u>	<u>A Red Plaid Shirt</u>	<u>Innocence Lost</u>	<u>Total</u>
Ticket Sales & Subscriptions	30,106	27,200	-	-	57,306
50/50 Draw Receipts	1,413	1,224	-	-	2,637
Total Income	31,519	28,424	-	-	59,943
Expense					
Production Expense					
Producer					
Catering-SetBldg,Move-in, etc	526	1,131	-	-	1,657
Costumes & Cleaning	237	312	-	-	549
Gifts	52	262	-	-	314
Make-up, Hair, Wigs	58	20	-	-	78
Misc Show Exps	92	101	-	-	194
Moving - Vehicle & Labour Exp	246	257	-	-	503
Properties	141	126	-	-	267
Set Construction, Painting	235	559	-	-	793
Set Décor & Furniture Rental	-	353	-	-	353
Sound/Lighting/Effects	8	-	-	-	8
Total Producer	1,593	3,121	-	-	4,715
Other Production costs					
Show Advertising					
Brochure	708	675	-	-	1,383
Media Advertising	264	270	-	-	534
Show Flyers, Posters	459	1,229	-	-	1,689
Show Programmes	1,090	1,105	-	-	2,195
Total Show Advertising	2,521	3,279	-	-	5,800
Theatre Rent	7,666	7,666	-	-	15,331
Box Office Agent Fees	2,847	2,593	1,641	1,206	8,287
Honoraria - Artistic Staff	1,500	1,500	-	-	3,000
Royalties & Scripts	4,480	1,660	-	-	6,140
Festival Entry Fees	325	325	-	-	650
Wine & Cheese Receptions	190	186	-	-	377
GST/HST	373	614	-	-	987
Total Other Production costs	19,903	17,822	1,641	1,206	40,572
Total Expense	21,496	20,944	1,641	1,206	45,286
Net Income	10,023	7,480	- 1,641	- 1,206	14,657