

## 6:30pm Zoom meeting and unit will open up for socializing, the meeting with start at 7:00pm

### SMT CODE OF CONDUCT FOR MEETINGS

Attendees agree to follow and support the SMT Code of Conduct during all SMT meetings. We will:

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| <ol style="list-style-type: none"> <li>1. Turn off electronic devices not pertaining to the meeting</li> <li>2. Respect the <b>solidarity</b> and <b>confidentiality</b> of the meeting</li> <li>3. Avoid side conversations - one person speaks at a time</li> <li>4. Allow others to fully explain their positions</li> <li>5. Keep the meeting professional rather than personal</li> </ol> | <ol style="list-style-type: none"> <li>6. Keep discussions on topic</li> <li>7. Respect each other's time</li> <li>8. Keep a flexible, open mind</li> <li>9. Disagree respectfully</li> <li><b>10. HAVE FUN!</b></li> </ol> |
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#	Approx. Start time	Approx. Duration	Presenter	Agenda Item
1.	7:00	15-min	Dot	<p><b>Opening Items</b></p> <ul style="list-style-type: none"> <li>• Review and Adopt the Agenda               <ul style="list-style-type: none"> <li>■ <b>MOTION: to Adopt the Agenda of the 2022-2023 AGM</b> <ul style="list-style-type: none"> <li>◦ Moved by: Olivia Jon Seconded by: Eddy Isenberg</li> </ul> </li> </ul> </li> <li>• Land Acknowledgement</li> <li>• Review &amp; Approve Minutes of the August 23, 2022, 2021-2022 AGM               <ul style="list-style-type: none"> <li>■ <b>MOTION: to Approve the Minutes of the August 23, 2022 AGM</b> <ul style="list-style-type: none"> <li>◦ Moved by: Tom Gallagher Seconded by: Charlie Davidson</li> </ul> </li> </ul> </li> <li>• Business arising from Minutes</li> </ul>
2.	7:15	40-min	Dot  Olivia Mark Sheri Rob Dot  Amanda Elizabeth  Kathleen  Mark Mark Dot Charlie Katie Olivia  Dot	<p><b>2022-2023 Annual Report</b></p> <ul style="list-style-type: none"> <li>• President's Message</li> </ul> <p><b>Events and Audience Engagement</b></p> <ul style="list-style-type: none"> <li>• You're A Good Man, Charlie Brown</li> <li>• Christmas Cabaret</li> <li>• The Bridges of Madison County</li> <li>• Godspell</li> <li>• Summer Festivals</li> </ul> <p><b>SMTY Program and Events</b></p> <ul style="list-style-type: none"> <li>• Legally Blonde Jr. and SMTY Sings Broadway</li> <li>• SMTY Camps, Let's Dance and Youth Education Committee</li> </ul> <p><b>Special Projects</b></p> <ul style="list-style-type: none"> <li>• Special Projects – University of Toronto Scarborough</li> </ul> <p><b>Department and Committee Reports</b></p> <ul style="list-style-type: none"> <li>• Props</li> <li>• Unit Manager</li> <li>• FOH Coordinator</li> <li>• Marketing</li> <li>• Show Selection Committee</li> <li>• Hiring Committee</li> </ul> <p><b>Theatre Scarborough</b></p> <ul style="list-style-type: none"> <li>• Relationship with Theatre Scarborough</li> </ul>
3.	7:55	10-min	Jan	<p><b>Membership</b></p> <ul style="list-style-type: none"> <li>• Membership fees and benefits for upcoming season               <ul style="list-style-type: none"> <li>■ <b>MOTION to approve the membership fees for the 2023-2024 Season</b> <ul style="list-style-type: none"> <li>◦ Moved by: Jan Harvey Seconded by: Judy Gibson</li> </ul> </li> </ul> </li> <li>• Presentation of new Life Members</li> </ul>

4.	8:05	30-min	Mark	<p><b>Financial Report</b></p> <ul style="list-style-type: none"> <li>• Investment</li> <li>• Grants</li> <li>• Financial Systems</li> <li>• 2022-2023 Financial Results <ul style="list-style-type: none"> <li>■ Income Expense Results</li> </ul> </li> <li>• Overview of 2023-2024 Budget</li> </ul>
5.	8:35	5-min	Mark	<p><b>Review Engagement Season 2021-2022</b></p> <ul style="list-style-type: none"> <li>■ <b>MOTION</b> to accept the 2021-2022 Review Engagement Report and Financial Statement provided by Hogg, Shain &amp; Scheck <ul style="list-style-type: none"> <li>○ Moved by: Mark Tingle Seconded by: Sarah Jane Flynn</li> </ul> </li> </ul>
6.	8:40	5-min	Mark	<p><b>Appoint Accounting Firm</b></p> <ul style="list-style-type: none"> <li>■ <b>MOTION</b> to appoint the firm of Hogg, Shain, &amp; Scheck Professional Corporation as the Accounting firm to provide SMT Season 2022/2023 Review Engagement <ul style="list-style-type: none"> <li>○ Moved by: Mark Tingle Seconded by: Duane White</li> </ul> </li> </ul>
7.	8:45	5-Min	Olivia	<p><b>Actions of the Board</b></p> <ul style="list-style-type: none"> <li>■ <b>MOTION</b> to approve the actions of the 2022-2023 Board of Directors as presented <ul style="list-style-type: none"> <li>○ Moved by: Seconded by:</li> </ul> </li> </ul>
8.	8:50	5-Min	Olivia	<p><b>In Memorium</b></p> <ul style="list-style-type: none"> <li>• Ori Siegel</li> </ul>
9.	8:55	15-min	Dot Jan Dot	<p><b>Presentation of Annual Awards</b></p> <ul style="list-style-type: none"> <li>• The Randy Leslie Award</li> <li>• The Herschel Rosen Award</li> <li>• The Ed Rancier Award</li> </ul>
10.	9:10	10-min	All	<p><b>Feedback from the Members</b></p> <ul style="list-style-type: none"> <li>• Questions &amp; comments from the Members</li> </ul>
11.	9:20	10-min	Mike	<p><b>Elections Board of Directors 2023-2024</b></p>
12.	9:30	5-min	Dot	<p><b>Closing activities</b></p> <ul style="list-style-type: none"> <li>• Acknowledgements</li> <li>• Confirm next AGM: Tuesday, August 20, 2024</li> <li>• Adjourn meeting</li> </ul>
13.	9:35	10-min	New President	Short meeting of the NEW Board of Directors