

# Scarborough MUSIC THEATRE

1962 • 2022

## Season-60 Annual Report

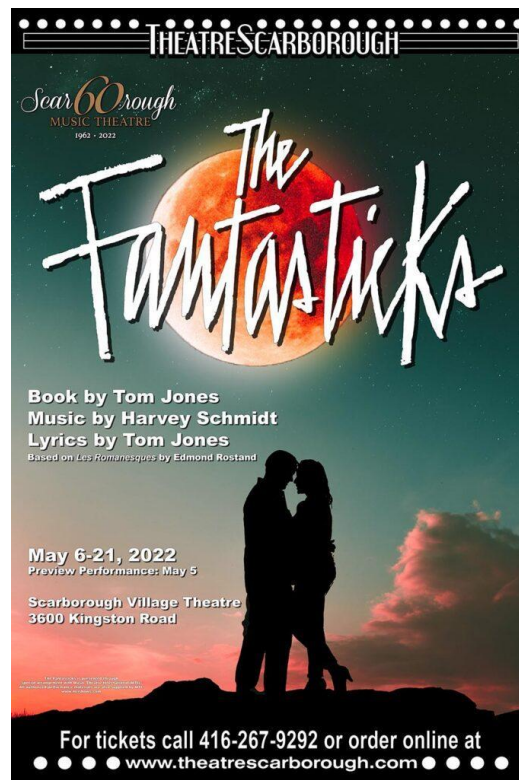
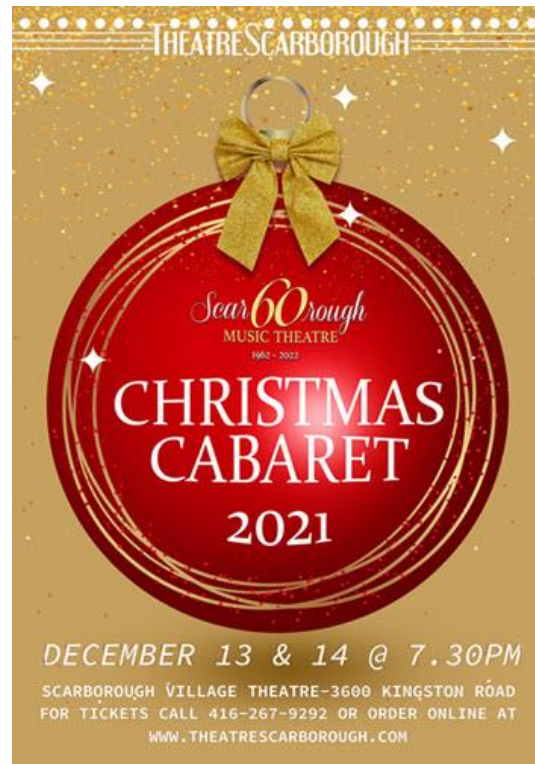
August 1, 2021 to July 31, 2022







## The 2021-2022 Season





## *Message from the President*

It has once again been a privilege to serve as President during SMT's 60th season. We were pleased to see the light at the end of the tunnel this year and to be able to produce: Dara's Dream (SMTY), The Christmas Cabaret and The Fantasticks and to see the return of our SMTY Teen Intensive and Summer Day Camps. Along with our return to the stage we continued working on our internal processes and will be heading into our next full season better and more robust!

Our partnership with Scarborough Players and Scarborough Theatre Guild has also grown stronger and the working relationship between the three groups is the best it's ever been. A huge thanks to Katherine Turner and Len Henderson for their continued support during this crazy time.

Although we see the light at the end of the Covid tunnel, SMT realizes that we are not through this yet and will continue to have covid protocols in effect and to monitor and adjust to the situation.

Our board has accomplished a great deal this season including bringing a new sponsor, Next Move Real Estate, on board, negotiating a new unit lease, a giant renovation of the workshop and props area at the SMT, building an investment plan, continued updating of policies and procedures including the creation of a Production Handbook and transitioning all forms to online versions. A huge thank you to the 2021-2022 SMT Board of Directors for their incredible work and dedication.

Sadly, we lost a member of our board this year, Rhoda Silzer. She was an integral part of our team and an overall amazing human. We miss you friend.

Thank you to our members and volunteers for their continued support. I look *forward to seeing everyone at the theatre for our next awesome season which includes You're A Good Man, Charlie Brown, The Bridges of Madison County and Godspell.*

I am hopeful that this coming season we will be able to finally celebrate our 60th anniversary along with a celebration of our 40th anniversary of performing at Scarborough Village Theatre.

Onwards and upwards!

Respectfully,

Dot (she/her)

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## In Memoriam: Rhoda Silzer



This year we lost a beloved member of our board, Rhoda Silzer.

Rhoda became part of the Theatre Scarborough family, when her son Jason, wisely, convinced her to come on board as our very first Box Office Manager. Over the years Rhoda became the voice of Theatre Scarborough and to many patrons the pal who was always there to help them.

But Rhoda never did anything half way and jumped full throttle into the SMT family.

From day one she tenaciously threw herself into making our company a better, friendlier place to work. Over the years Rhoda served as President, Vice-President and Director on the board as well as chairing several committees, serving, with her husband Bruce, as part of the unit management team and taking on the role of Producer or Executive Producer on numerous productions.

Rhoda had a skill for seeing people's potential and encouraging them to step up and step out. A life long coach and teacher, she brought those skills with her here and showed so many folks what their true potential was.

During her tenure as President she founded many initiatives but the one she was most proud of championing was the creation of our youth program - SMTY. This successful program that guides, educates and supports our youth members will be Rhoda's legacy at SMT. This season we will be establish some youth scholarships. One of which will be dedicated to Rhoda.

At the time of her passing she was still one of the Box Office Managers and was volunteering on both the SMT and Theatre Scarborough boards as Director and President respectively.

Rhoda was a force of nature. Her fearlessness empowered others and helped them to be successful. She was a gracious mentor, always willing to share sound guidance and advice. Most of all, she was a supportive friend with a cheeky sense of humour and quick smile.

We thought about the way we could honour our friend and we decided to dedicate our Green Room in her name. As the place in the unit that welcomes all those who enter, it seemed like the appropriate room to name for Rhoda who was known for greeting newcomers and making them feel comfortable and included.

We love you and miss you, Rhoda

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**NOTE:** Show photos in this report are courtesy of **RAPH NOGAL PHOTOGRAPHY**, [info@raphnogal.com](mailto:info@raphnogal.com)

SMTY photos in this report are courtesy of **Amanda Sinclair and TINGLESNAPS PHOTOGRAPHY**

## Background of SMT

60 years and going strong!

SMT has come a long way since our humble beginnings in 1962 as a new initiative by the senior choir at **The Church of the Master**. The group decided to add Gilbert and Sullivan operettas and Broadway musical reviews to their repertoire and rebranded this new effort as **The Light Opera of Scarborough**. Our first performances were held at Cedarbrae Collegiate.

In 1969 **The Light Opera of Scarborough** changed venues to **Playhouse 66** and began performing as **Scarborough Music Theatre**. The company played to appreciative audiences there, eventually moving to the newly built Scarborough Village Theatre in 1982.

Today we continue to hold performances at The Scarborough Village Theatre, the only theatre – professional or other – serving the community of Scarborough! In fact, we are celebrating 40 years at SVT this coming season.

In February of 1997, SMT moved its base of operations to 51 Estate Drive. Known affectionately as "The Estate", this has been our home for over 20 years. It is where we hold rehearsals and workshops, build sets, store materials, hold administrative meetings, and run a number of additional theatre-related programs.

In 2008, SMT became a registered charity to recognize our mandate of bringing affordable, quality musical theatre to our community as well as providing performance, technical, and administrative learning opportunities to our members.

In 2015, SMT expanded our educational mandate to include educational theatre camps and programs to youth in our community under the SMTY banner. Over the past few years the program under the leadership of Elizabeth Van Wyck and Amanda Sinclair has bloomed to include 1 mainstage youth show, a spring cabaret, a March Break Camp, 2 Summer Day Camps and a Teen Intensive camp each year.

We also continue to produce three mainstage musicals each year from more traditional shows like *Oklahoma*, *The Music Man*, and *Anne of Green Gables* to more modern shows that challenge our patrons, performers and designers like *The Addams Family*, *Little Shop of Horrors*, and *Next to Normal*.

60 years. Over 180 shows. Hundreds of volunteers working on and off stage to entertain thousands more - all for the love of a tradition of storytelling that stretches back as far as human history.

Next year we look forward to a return to our subscription season and the celebration of over 60 years of bringing performing arts to the Scarborough area.

## **Special Projects**

### **Covid: What Did We Do?**

*(Dot Routledge)*

This past year has seen us tentatively move back to rehearsals and performances. In preparation we revised our Unit Covid Protocols to reflect the direction of the Ontario and Toronto governments. Although we were much more conservative in releasing restrictions.

Our protocols included masking, physical distancing, rapid testing, room capacities and enhanced cleaning.

The unit had signage reflecting the protocols and a document with all protocols was made available to individuals working in the space.

For those involved in our mainstage show, we procured rapid tests and each participant did a test before coming to rehearsals or to shows. Crew members remained masked at the theatre and the full tech team had alternates.

At this time, all participants in our programs (on and off stage) must be fully vaccinated and show proof of vaccination.

We are hopeful that the situation will continue to improve and that we will find our new normal in the near future.

### **Unit Search and Renovation**

*(Mark Tingle and Keith Hebert)*

A special thanks to Rhoda and Bruce Silzer for the past many years working with me as members of the Unit Management team. Your contributions were truly appreciated. Keith Hebert has joined the team to help manage the unit going forward.

#### ***New Unit Search***

With our lease expiring in July 2022, we began the process by reviewing the requirements for the unit; Rehearsal Hall(s), Workshop, and Green Room waiting area), storage was all identified. Rhoda Silzer chaired the committee, and they documented the requirements and workable solutions required to suit our current needs. Mark Tingle took over from Rhoda in December.

The 51 Estate unit is 3,800 square feet. The unit search was officially started in December with a conversation with our landlord about how much our rent might increase. Previous rent was \$7 sq foot, plus taxes, maintenance, and insurance (TMI) of \$4 sq foot. He gave the indication that we would be seeing rent increases to about \$15/\$16 from \$11, however at that time it was too early to provide accurate information being more than 6 months prior to a renewal.



We began by scouting industrial parks in Scarborough, seeing if we could find better options. Thinking that expanding the size of the unit would allow for more revenue options (expanded programming, youth programs, workshops, rentals, etc.). One large unit or two smaller units (one for rehearsals, and one for the workshop) was the main thought. Also noting that moving the unit would be a monstrous task taking many person hours and about \$30,000 in expenses.

We leveraged a commercial real estate agent, Matt Wood from Royal LePage Commercial, who aided us in searching for one large segment-able unit or two separate unit close by each (one for rehearsals, and one for the workshop).

In the end we found the availability of industrial units very limited , due to COVID many companies had moved to a delivery model from a retail store and snapped up units in our size range.

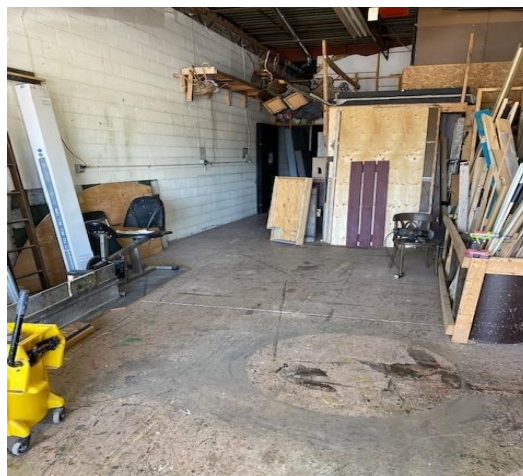
The committee recommended staying where we were, as our landlord did hold to a \$4 square foot increase. A new 5-year lease was signed in March. The committee also recommended renovating the current unit so that rehearsals and building in the workshop could happen simultaneously which increases revenue earning options.

### **Unit Renovations**

- Mark, Keith, and a number of volunteers began work on the renovations which include:
- Soundproofing the wall between the rehearsal hall and the workshop
- Air purifiers and air conditioning to the rehearsal hall and green room
- Expanding the props area
- A new configuration for the workshop
  - Light replacement with eco-friendly and much brighter LED bulbs
  - Reducing the number of platforms in the workshop opened up the space and to resolve a fire sprinkler issue.
  - Adding dust collection in the workshop
- A giant purge of old set pieces and props occurred over the past year. All items were evaluated for square footage cost and determined if it was reasonable to keep or toss. We filled five large garbage bins.

In the end, we have improved our workshop immensely, more room to work and more tables and better tools. The ability to build 24/7 and during rehearsal will be a game changer on both sides of the wall. We genuinely appreciate all the help of the volunteers who joined us on clean up days.

Mark Tingle/Keith Hebert  
Unit Managers



## Marketing Plan

(Jan Harvey)

We are pleased to announce that this year, we started a new initiative by creating the Marketing Committee. We entered a partnership with MAS, a consulting group that assists non-profit organizations maximize their customer relationship marketing potential.

With their assistance, we started creating a Marketing Strategy for the upcoming season with the objective to reengage past members and subscribers, post-COVID. Over the upcoming year, we will be creating a Marketing Plan that will outline our long-term initiatives to expand SMT's outreach into the diverse community around us.

If anyone is interested in being a part of this dynamic group, please reach out the Board at [SMT@theatrescarborough.com](mailto:SMT@theatrescarborough.com).

## Investment Plan

(Mark Tingle)

The Board has approved a new investment policy plan to go along with a loan we received from the Business Bank of Canada at an exceptionally good rate.

Lynette Hines, our former Treasurer had been using GICs to reserve funds for certain occasions, like a pandemic, and SMT survived partly due to her due diligence, thank you Lynette!

The new plan is to invest in low-risk mutual funds, and to build a pot of money that could be used to buy an industrial unit in the future (15-year plan). SMT certainly has enough in the operating account to conduct business for our upcoming season, and this will be accessible if needed in an emergency.

## Events and Audience Engagement

### The Fantasticks

(Todd Davies and Rob Lachance, Producers)

What a lovely little show this was!

The Fantasticks is a show that many have heard of, but haven't seen. It proved to be a good choice for a Covid-era show. It met a number of criteria, especially the need for a small cast and orchestra to allow for social distancing. This gave us the opportunity to bring a little-known musical to our audience.

Putting on a production during the times of Covid was a challenge. Changing public health guidance, the need for social distancing and masking, regular testing, all made things a bit more complex. And, of course, having to reschedule the run to May was a disappointment, especially since that meant dropping *You're a Good Man Charlie Brown*.

However, the cast and the production team were terrific. They coped with all those challenges with aplomb and never lost sight of the final end goal: to put on a show that will wow our audience. And that they did!!

We had a terrific production team, many of whom were working on an SMT show for the first time. Because of Covid, some original team members had to drop out, which meant some production staff joined the team with very little time before opening night. However, the entire production team needs congratulations for pulling it off, and presenting a great show.

Kudos to the entire cast, many of whom were stepping on the SMT stage for the first time. All of them agreed to stay with us after the run was postponed to May. Each night, the audience was charmed by the delightfully whimsical story they told. The numerous plaudits from audience members confirmed it.

In spite of the challenges, this lovely little show was, indeed, Fantastic!

Todd Davies and Rob Lachance  
Producers, *The Fantasticks*









SMT hosted a pre-show event at the closing performance of The Fantasticks thanking the Ontario Trillium Foundation for a generous grant we received. Our local MPP, Mitzie Hunter was in attendance and had a great chat with our audience!



## Christmas Cabaret

(Mark Tingle)

We held our fourth annual Christmas Sing-along Cabaret in December. Thanks to the Scarborough Players for allowing us to use the stage during their run of *Miss Bennet: Christmas at Pemberley*.

This year due to ongoing covid restrictions the sing-along portion of the cabaret was not an option, and we expanded to 2 evenings to accommodate physically distanced seating.

Thanks to this year's performers Olivia Jon, Kerry Hobbs, Madison Chin, Dot Routledge, Dan MacEachern, Tom Roedding, Brenna McDonald, Carys McDonald, and Mark Tingle with Mike Scott as MC and Anita Coles as Music Director.

We did not sell as many tickets as we hoped, but at least we got back on stage before COVID struck again.

Thanks to our tech team Keith Hebert for sound and Sidnei Auler for lighting.

Auditions will be held in the fall for anyone interested in participating in the 2022 cabaret.



## SMTY

*(Our SMTY Camps & Programs leads are Amanda Sinclair and Elizabeth Van Wyck)*

### Dara's Dream

*(Amanda Sinclair)*

This year SMTY was able to present an original musical called "Dara's Dream". There were many COVID protocols to abide by! We could only have 13 in the cast, there were never more than 8 on the stage at one time, the performers could not touch each other, all participants wore masks during the rehearsals at the Estate, everyone was double vaccinated and there was a strict sign in and out policy.

With all of this in place the SMTY group presented a wonderful, entertaining show. There were three sold out, socially distanced performances at the theatre in November.

There were some advantages being the only show in the space. The cast was able to use the dressing rooms, all the costumes could remain overnight and we were able to have our very own set.

The show was directed by myself and Elizabeth Van Wyck. The music director was Anita Coles. Dot Routledge was the technical director and Kathleen McDowell was the producer. The team worked very well together.

Thank you to the board of SMT for trusting in us and believing we could do a show under these circumstances!

The same team is already planning our Nov. 2022 production of Legally Blonde Jr.

Respectfully submitted,

Amanda Sinclair







## Summer Youth Programming 2022

(Elizabeth Van Wyck)

It was so wonderful to be back working on our summer youth programming after two summers without! Both weeks of programming were a huge success. We've received great feedback from participants and parents and many participants have already signed up for our fall SMTY program and for March Break Camp.

### **SMT Summer Teen Intensive**

12 participants, ages 13-17

July 4-8, 2022

**Lead facilitators:** Elizabeth Van Wyck and Amanda Sinclair

#### **Guest-artist facilitators:**

- Aliyah Husain - Choreographer
- James Quigley - Music director
- Dot Routledge - Monologue coach
- Mia Van Wyck-Smart - Clowning workshop facilitator

It was an incredibly busy, successful Teen Week. Twelve fabulous participants - half returning members and half brand-new folks to SMT -worked and played hard all week. It was such a joy to see the teens learning from one another and supporting each other. The week culminated on Friday with the teens sharing monologues and solos and experimenting with redirects! Amanda and I were thrilled to see how the group gelled throughout the week making the "Friday sharing" particularly electric. Our guest-artist facilitators were a huge reason for the week's success. Thank you so much James, Aliyah, Mia and Dot for sharing your time, skills and enthusiasm.



Photos by Amanda Sinclair



### **SMT Summer Day Camp**

13 participants, ages 8-13

July 18-22, 2022

**Lead facilitators:** Elizabeth Van Wyck and Amanda Sinclair

**Guest-artist facilitators:**

- Stacy Jolena Collins - Music director
- Zoe Tutte - Choreographer
- Mia Van Wyck-Smart - Clowning workshop facilitator

Twelve of the thirteen participants were brand new to SMT.

A huge thank you to Stacy, Zoe and Mia for sharing your skills as guest-artists with our campers. Your input added a great deal of depth, learning and variety to our program. Our fabulous student volunteers, James Davies, Fallon McGroarty and Teghan Crawford worked very hard all week facilitating group activities, drama games, modelling during the dancing and singing, managing set-up, clean-up, and running lunch and break-time activities! Teghan was our in-house choreographer.

Thank you Amanda, for your support with programming and facilitation. We couldn't be more different and yet we make a fabulous team! So glad we met doing Mattress in 1992!



### **Guest-artist overview**

It was exciting to have many young guest-artist facilitators this summer. Stacy is brand new to SMT. She has music directed with other companies and has her own voice and piano studio. Aliyah and Zoe are each alumni of our Camp, Teen and/or SMTY performance programs. Mia performed in SMT mainstage shows as a child and was a student volunteer at the very first summer camp in 2015. Providing leadership opportunities for people under 30 including engaging our own youth alumni is critical to SMT being able to grow in a way that is current and vital.

Complementing their input we had Dot, James, Amanda and me. Each of us have a great deal of experience on artistic teams, and are skilled coaches and facilitators. It is a bonus for the Teens wanting to audition for shows in the GTA to have some face-time with experienced directors.

### Volunteer recognition

Facilitators Amanda Sinclair, Dot Routledge and Mia Van Wyck-Smart volunteered their time this summer. Other volunteer support came from Duane White who designed and worked patiently and tirelessly with me to hone the online registration forms, Mark Tingle in his role as treasurer and Mike Scott with social media.

### Recognizing Rhoda's role

In lieu of the very sad loss of Rhoda Silzer this past season, I'd like to bring attention to her important role. Our first Camp was in Summer 2015 at which time Rhoda was President of SMT. Dot Routledge and Rhoda and I were the education committee of three, brainstorming and problem-solving the camp's initiation. To this day I am grateful to each of them for their encouragement and support. Rhoda told me often she was proud that her legacy as SMT President was the initiation of our youth programming, and I want to be sure that everyone knows this to be true.







## **Department / Committee Reports**

### **Props Department**

*(Sue Smith and Andy Smith, Props Managers)*

The resumption of production resulted in two inquiries about props, but no rentals occurred. All other props have been returned.

The purging of props in the 'Annex' was completed but the Board's decision to remain at 'The Estate' and soundproofing the wall in the rehearsal hall has led to major renovations in the Props Loft.

The 'Loft' now has four storage levels; the original 'Upper Level', the 'Lower Level', a reconfigured 'Annex' and a new 'Mezzanine' level.

New sprinklers will be installed in the 'Annex' and in the 'Lower Level'. Work is ongoing in reorganizing these spaces using the new storage cart and existing shelving.

Please phone the Prop Managers regarding the availability of and accessibility to any Prop during these renovations.

The existing Props Catalogue, located on the bookshelves in the new dedicated "Rhoda Silzer Green Room" will be updated upon completion of the reorganization.

Respectfully submitted,

Andy & Sue Smith

### **Policy Review Committee**

*(Jan Harvey, Olivia Jon, and Robyn Hughes)*

Thanks to Dot Routledge, Robyn Hughes, Jan Harvey, Olivia Jon, Jerry Chadwick and Elizabeth Van Wyck for their work in updating our Audition Policy, COVID Policy and Workplace Safety Policy.

Similar to last year, our focus was on incorporating inclusive language and to emphasize diversity and equity in our policies. We clarified the criteria for allowing members to work in the unit, unsupervised and on maintaining "duty of care" while minors are members of the company.

Moreover, we revised our COVID guidelines according to provincial mandates. With the lifting of mask restrictions, the committee decided to strongly recommend wearing masks while in the rehearsal unit, but it would not be compulsory. As with our previous COVID guidelines, all those who are presenting symptoms or who do not feel well are asked to isolate and remain at home.

Looking forward, we will continue to revise and update these documents as provincial health mandates change and we continue to monitor the efficacy and wording of our policies.

## Artsvest / Sponsorship Committee

(Dot Routledge and Duane White)

- We were pleased this year to bring a new sponsor, Laurie Miller from Next Move Real Estate, on board. This sponsorship along with a generous grant from the Trillium Foundation helped us move forward with unit renovations and upgrades and pay for facilitators for our SMTY camps. Thanks to Ian Fox for his guidance.
- We hosted a pre-show event during The Fantasticks to thank the Trillium Foundation for our Community Building Fund Grant. Our local MP, Mitzie Hunter was kind enough to join us and to accept our thanks!
- As years go on, SMT must continue to look for new sources of revenue and to create partnerships with our fellow Scarborough businesses.
- We have joined the Scarborough BIA and are hopeful we can leverage some of the new contacts we will make through this association.
- We are always looking for people to help with this type of activity. If you're interested in joining the team, please reach out to Dot.

Ontario



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## Show Selection, 60th Season (2022/2023)

*(Katie Wise and Jill McMillan)*

### **Members**

- Katie Wise - Co-Chair
- Jill McMillan - Co-Chair
- Darryl Burton
- Madison Chin
- Cory Doran
- Sabrina Hooper
- Ndola Hutton
- Clive Lacey
- Steve Nadon

This season's selection committee had several detours on the road to choosing the season. From rights issues to navigating without SMT's go-to costume designer, there were some new factors to review when selecting a season. This opened the door for some creative thinking and exploring options we may not have considered given the various hurdles.

After a few meetings and discussing several show combinations, we managed to settle on a season that allowed our membership to explore a variety of shows styles and roles as we continue to move back into live theatre the way we all know and love. We always select 3 shows for the season with a back-up for each, similar in nature, in case there are conflicts. And of course, we ran into some rights restrictions so we needed to go to some of these back-ups before the season was officially confirmed.

### **Selected shows**

- You're a Good Man, Charlie Brown (Fall 2022)
- The Bridges of Madison County (Winter 2023)
- Godspell (Spring 2023)

Overall, there were lively discussions and the group worked well together. It was nice to see the excitement of possibly being a part of one of the shows we chose from this cross-section of our membership. We truly wanted to ensure there was something for everyone, and we believe this was achieved.



## Hiring Committee

(Olivia Jon)

The Hiring Committee for the 2022/2023 season included: Olivia Jon and Mark Tingle (Co-Chairs), Jan Harvey, Judy Gibson, and Ori Siegel.

We conducted interviews over two days (Thursday June 9, 2022 and Sunday June 12, 2022) for Directors, Music Directors, Stage Managers, Choreographers and Producers for the upcoming season.

We were seeking to fill all positions for "Bridges of Madison County" and "Godspell" and only Producer(s) for "You're a Good Man, Charlie Brown" (as Sergio Calderon had previously been slated to direct the show along with his team: Sabrina Hooper, Miguel Malaco and Amanda Cook).

Dealing with the pandemic, we were uncertain as to who would apply and we wanted to ensure that we had individuals and teams who had strong vision, background/experience and a support system to successfully mount our first full subscription season since 2019. Moreover, we wanted to be fiscally responsible and considered proposals based on their artistic merit and addressed concerns if they posed budgetary constraints. In the end, we were fortunate to have some outstanding individuals and teams apply for the upcoming season. The committee collaborated well together and it was a pleasure to serve with all of those involved.

For future reference, a suggestion was offered that we should have a checklist for those who are new to the interview process. Perhaps a breakdown of "best practices" for presenting your proposal, who are the people on the panel and expectations about interviewing as a team.

Ultimately, the committee reached a clear consensus and selected the following teams:

- **Bridges of Madison County**
  - Dot Routledge - Director
  - Miguel Malaco - Music Director
  - Sheri Kowalski - Producer, Shannon Cottrell - Producer
  - Ndola Hutton - Stage Manager
  - Cory Doran - Asst. Director
  - Sabrina Hooper - Choreographer
- **Godspell**
  - Trevor Cartlidge - Director
  - F. Darryl Burton - Music Director
  - Dot Routledge and Carol Wells - Choreographers

## Publicity and Marketing

*(Mike Scott)*

After a quiet couple of years this season brought Dara's Dream and The Fantasticks back to the stage with limited audiences. In addition to the many people who saw the shows we had many people who said they weren't quite ready to come back yet and we look forward to seeing them return to the theatre over the coming year.

The largest publicity event was preparing for our first subscription season since before Covid. The Theatre Scarborough season brochure went out and a large number of our subscribers renewed their subscriptions. Another significant portion of the pre-Covid subscribers chose to take advantage of our offer to pause their subscriptions for another year with plans to return for 2023/24. Any subscribers who return mid-season will be able to purchase their tickets to single shows at the subscriber price and many of them have already purchased tickets for Godspell later in the season.

In the archives, we have continued to digitize material as we find it. The greatest archive accomplishment of the pandemic was finding the last of the missing programmes for our mainstage shows for the past 60 years. When digital copies of the early SMTY shows are added to the archive shortly we will only be missing three programmes, all from children's shows in the 80's. (The Girl In The Tower from December 1986, Pinocchio from 1985, and A Friend Is A Friend from December 1983 just in case anyone happens to find them stashed away somewhere in a drawer...)

## Membership

*(Jan Harvey)*

It was a slow year for memberships since we did not have a show on the main stage until May when we presented The Fantasticks.

We are pleased to announce one new Life Member this year Olivia Jon. Congratulations Olivia!

In order to encourage renewal of our memberships for the upcoming season, in July, we introduced a sale for the 2022-23 Season, where individuals could pay \$25 for a single membership and families could pay \$50 that was valid until the AGM. We were pleased to see that several people took advantage of this sale!

## Financials

(Mark Tingle)

*Please see separate Treasurer Report Document*

## Grants / Loans

SMT applied for an Ontario Trillium Grant last summer and won a \$50,000 operating grant. The funding was used towards rent and utilities (6 months), the addition of air purification and air conditioning units and we were able to replace aging equipment including the table saw and chop saw and purchase a new CNC Machine (computerized router table). This has been a money maker, our Saying and Signs fundraiser around Valentine's Day was successful, and we are still receiving the occasional order for cottage signs and other sayings. We will warm up the machine in the fall again to offer Christmas Gifts options.

We have continued to apply for grants from Trillium however we are in an extremely competitive district. Items for consideration have been expanding our Youth Programming and investigating a play group at the Papermill Theatre at Todmorden Mills.

## New Finance Systems

Last year, we began the process of reviewing and testing new cloud-based accounting systems. We settled on a group of products from Zoho Corporation. Books, an accounting package, Expense, an automated expense application and Analytics, a reporting package.

Rob Lachance took on the role of Bookkeeper and has been helping with the bank reconciliations and revenue entries. I would like to thank Rob for all his work and support as a sounding board.

The financial processes and controls have been made significantly easier using this system. For example, all expenses are sent through the Expense app either for the unit or production and they each get a review and approval by a Producer, Treasurer and/or Board Signatory. All the taxes are captured along with a digital receipt (no more paper) again eco-friendly and efficient. Thank you to Duane White who functioned as the Board Signatory and did the second approvals on all expenses this season.

The reporting system makes it easy for producers to see how their show spends are progressing. I am interested to see next year's production teams use the system and hear their thoughts.

## Appendices

### 1. Appendix-A, Season-60 List of SMT Donors

Over \$4,500 was raised by our 50+ remarkable donors. SMT offers our deepest thanks for the most thoughtful donations from all our donors. Where would we be without their generous support?

#### Platinum Level - \$1,000+

Angel Donor  
David Buffham  
Tom & Luella Stephens  
Duane White & Jim Doholis

#### Gold Level - \$500 to \$999

Robert & Ann Ewan  
Michael Jones  
Herschel Rosen

#### Silver Level - \$250 to \$499

Sarah Jane Flynn  
Julio Torres

#### Bronze Level - \$50 to \$249

Janice Austin  
David & Rochelle Barkin  
Janal Bechthold  
Ian & Donna Campbell

Patricia Cash  
Jerry Chadwick  
Erin Cotter  
George & Jane Crichton  
Cam and Gail Gall  
David & Lynette Hines  
Margaret Horvath  
Adeel Khamisa  
Sheri & Jim Kowalski  
Marilyn Lott  
Lorna & James Mackay  
Wendy L Miller  
Stephen Nadon  
Louvain Piggott  
Joe Robinson  
William Smith  
Lynne & Gordon Stephens  
Olive Store  
Janet Treble  
Lynda Vanderzwet  
Isobel Wilton  
Mannie Zeller

#### Supporter of SMT - \$20 to \$49

Jane Bazarkewich  
Raymond & Judy Boyer  
Felicity Brown  
Karen Direkze  
Deborah Gargrave  
Allan Kazdan  
Duncan & Wendy Miller  
Judy Porter  
Gary Prudence  
Joe Robinson  
Dot Routledge  
Gloria Smith  
Ronald & Jean Taylor  
Gloria Tellis  
Sara Thompson-Hall  
Missy Yano



## 2. Appendix-B, Season-60 List of SMT Volunteers

A remarkable number of amazing people put in thousands of hours every year to make our productions possible. In a year where only a few productions managed to hit the stage, we still had a strong volunteer presence helping with a variety of Front of House, administrative and production tasks, creating digital content, helping with renovations, preparing us for our next production and so much more.

SMT thanks our **volunteers**, for the time and effort that they generously give in order to support our company throughout the year.

*(Our deepest apologies for any names that we may have missed. Please let us know, and we'll update the report!)*

Bill Alkerton	Sandy Ewart	Robert Lachance	Aidan Ross
Joan Alkerton	Dorothy Feenan	Valerie Lusted	Dot Routledge
John Anderson	Janet Flynn	Andrew Macdonald	Ramona Salloum
Sidnei Auler	Sarah Jane Flynn	Matthew Macdonald	Anna Lisa San Luis
Hedy Baker-Graf	Soraida Fonseca	Dan MacEachern	Amy Sarjeant
Jennifer Bakker	Judy Fowler	Miguel Malaco	Dylan Sarjeant
Teresa Bakker	Ian Fox	Anne Marie Males	Kurt Sarjeant
Norma Baptista	Leone Foxwell	Ava Males	Susan Sarjeant
Alex Beamish	Mark Foxwell	Shar Mar	Bob Saunders
Lorin Beiko	Tom Gallagher	Brenna McDonald	Susan Saunders
Chase Borho	Carol Gamble	Carys McDonald	Bill Scott
Andra Bradish	Tim Gernstein	Evan McDonald	Mike Scott
Martha Breen	Judy Gibson	Kathleen McDowell	Ori Siegel
Linda Brent	Jan Harvey	Fallon McGroarty	Bruce Silzer
Emily Brown	Keith Hebert	David Mclean	Jason Silzer
David Buffham	Felix Higgs	Jill McMillan	Rhoda Silzer
F. Darryl Burton	Kerry Hobbs	Sahara Meighlal-	Amanda Sinclair
Esther Cabral	Virginia Hogan	Sarwan	William Smart
Dina Chapman	Alan Burt Hooker	Wendy Miller	Andy Smith
Mateo Chavez Lewis	Wendy Hooker	Joanne Moffit	Sue Smith
Madison Chin	Sabrina Hooper	Jim Moore	Rhoda Smith
Anita Coles	Robyn Hughes	George Muresanu	Julie St. Barbara
Jim Coles	Morgan Hultquist	Steve Nadon	Mark Tingle
Carol Collinson	Aliyah Husain	Eric Newton	Oliver Tutte
Stacy Jolena Collinson	Claude Hutson	Steven Noll	Zoe Tutte
Gayle Cook	Linda Hutson	Chris Northey	Elizabeth Van Wyck
Bodene Corbitt	Ndola Hutton	Alison Overington	Mia Van Wyck
Dave Corbitt	Emma Hyslop	Alan Page	Kearyn Vos
Bill Corcoran	Heather Hyslop	Kat Papulkas	Cheryl Waith-Taylor
Anabella Cordero	Jim Hyslop	Gillian Parekh	Junyee Wang
Mikaela Cordero	Peggy Irwin	Kaia Parekh	June Watkins
Melita Mae Coston	Eddy Isenberg	Mark Parent	Adam Weinmann
Fiona Crawford	Maunique Jacklin	Lesley Paterson	Beth Whalen
Shonagh Crawford	Gail Jenkinson	Deborah Potts	Duane White
Teghan Crawford	Jacquie Johnson	Ngaio Potts	Paula Wilkie
Charlie Davidson	Olivia Jon	Ted Powers	Annabelle Wise
James Davies	Cliff Jones	Gary Prudence	Katie Wise
Todd Davies	Erin Jones	Jo-Anne Pulfer	Anne Woods
Karen Diekze	Eve Jones	James Quigley	Rebecca Woods
Jim Dinerman	Henrietta Josten	Luvina Rahman	
Cory Doran	Karen Koenig	Claire Richards	
Rosemary Enright	Clive Lacey	Tom Roedding	

### 3. Appendix-C, Season-60 List of SMT Members

And finally, SMT thanks our 147 members for helping us through this unique and challenging year—without you, we are nothing.

#### **Associate-Mem (15)**

Esther Cabral  
Teghan Crawford  
James Davies  
Katherinie Davies  
Sophie Evelyn  
Lucie Le Blanc  
Brenna McDonald  
Carys McDonald  
Declan McGroarty  
Fallon McGroarty  
Skylar McGroarty  
Sophie Miller  
Emma Pace  
Hannah Petrou  
Brooklyn Wang

Ian Fox  
Tom Gallagher  
Len Henderson  
Diane Henson  
Jeremy Henson  
Robyn Hughes  
Emma Hyslop  
Eddy Isenberg  
Diane Jansen  
Olivia Jon  
Dan MacEachern  
Kathleen McDowell  
Sean McGroarty  
Jill McMillan  
Wendy Miller  
Patricia Mongeon  
Greg Nowlan  
Judy Porter  
Ted Powers  
James Quigley  
Tom Roedding  
Aidan Ross  
Susan Sanders  
Roslin Sinclair  
Julio Torres  
Larisa Trabulsi  
Katherine Turner  
Carol Wells  
Duane White  
Carolyn Williamson

Barbara Costen  
Richard Costen  
Wayne Daniels  
Lee David  
Bonnie Davies  
Elizabeth Finney  
Janet Flynn  
Jan Francies  
Jennie Garde  
Judy Gibson  
Meg Gibson  
Sue Gilck  
John Goddard  
Susan Goddard  
Douglas Gordon  
Sandra Gordon  
Richard Grierson  
Steven Grierson  
Chris Hardess  
Paul Harris  
Jan Harvey  
Lynette AF Hines  
Kerry Hobbs  
David Huculak Sr.  
Catherine Huculak  
Charmaine Huculak  
Heather Hyslop  
Jim Hyslop  
Bruce Jackson  
Susan Jackson  
Michael Jones  
Sheri Kowalski  
Shannon Lew  
Jamie Mackrell  
Malorie Mandolidis  
Jill McMillan  
John Monczka  
Eddy Morassutti  
Andrew Newbery  
Paddy Nolan-Hall

Peter Pequegnat  
Ngaio Potts  
Gary Prudence  
Linda Ramsay  
Rob Ramsay  
Diane Rancier  
Diane Rennie  
Herschel Rosen  
Dot Routledge  
Arielle Sangster-Cowle  
Mike Scott  
Judy Scott-Jacobs  
Karen Segrave  
Ori Siegel  
Bruce Silzer  
Jason Silzer  
Rhoda Silzer  
Bill Simpson  
Amanda Sinclair  
Bill Smart  
Andy Smith  
Susan Smith  
Patricia Sullivan  
Shannon Teskey  
Mark Tingle  
Brian Toogood  
Lee Trian  
Andrea Van Slyke  
Elizabeth Van Wyck  
Bill Ware  
Laura Wilde  
Paula Wilkie  
Ian Williamson  
Marilyn Williamson  
Michael Wiseman  
James Woods  
Kristi Woods  
Michael Yaneff  
Robert Yaneff  
Paul Young

#### **Regular, New to SMT (2)**

Tim Gernstein  
Lorin Beiko

#### **Regular, Returning (45)**

Todd Appleton  
Sidnei Auler  
Jennifer Bakker  
June Bedford  
Rhoda Brachman  
Emily Brown  
David Buffham  
Jeff Burke  
Madison Chin  
Gayle Cook  
Bill Corcoran  
Anne Currie-O'Brien  
Karen Direkze  
Graham Duncan  
Sarah Jane Flynn

#### **Life Members (85)**

Pat Agnew  
Mike Arsenault  
David Barkin  
Rochelle Barkin  
Linda Brent  
Karen Brown  
Jerry Chadwick  
Anita Coles

## 4. Appendix-E, Season-60 SMT Board of Directors

President	Dot Routledge	Director	Robyn Hughes
Vice-President	Duane White	Director	Eddy Isenberg
Secretary	Olivia Jon	Director	Kathleen McDowell
Treasurer	Mark Tingle	Director	Rhoda Silzer
Director	Bill Corcoran	Director	William Smart
Director	Sarah Jane Flynn	Director	Duane White
Director	Jan Harvey	<i>Vice President - Jerry Chadwick (Sept. - Oct. 2022)</i>	

Come to a Board meeting and see how we do things! Consider helping out by either leading a work package (large or small), or even participating on a work package. Some members love to be "Board Adjacent" – and that is an awesome option too!