

**6:30pm Zoom meeting will open up for socializing, the meeting will start at 7:00pm**

**SMT CODE OF CONDUCT FOR MEETINGS**

Attendees agree to follow and support the SMT Code of Conduct during all SMT meetings. We will:

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|--|-------------------------------|
| 1. Turn off electronic devices not pertaining to the meeting               | 6. Keep discussions on topic  |
| 2. Respect the <b>solidarity</b> and <b>confidentiality</b> of the meeting | 7. Respect each other's time  |
| 3. Avoid side conversations - one person speaks at a time                  | 8. Keep a flexible, open mind |
| 4. Allow others to fully explain their positions                           | 9. Disagree respectfully      |
| 5. Keep the meeting professional rather than personal                      | <b>10. HAVE FUN!</b>          |

#	Approx. Start time	Approx. Duration	Presenter	Agenda Item
1.	7:00	15-min	Dot	<p><b>Opening items</b></p> <ul style="list-style-type: none"> <li>Review and Adopt the Agenda <ul style="list-style-type: none"> <li><b>MOTION: to Approve the Agenda of the 2020-2021 AGM</b> <ul style="list-style-type: none"> <li>Moved by Eddy Isenberg, seconded by Mia Van Wyck-Smart</li> </ul> </li> </ul> </li> <li>Land Acknowledgement (Mike)</li> <li>Zoom Guidelines (Mike)</li> <li>Review &amp; Approve Minutes of the August 25, 2020, 2019-2020 AGM <ul style="list-style-type: none"> <li><b>MOTION: to approve the Minutes of the August 25, 2020 AGM</b> <ul style="list-style-type: none"> <li>Moved by Bill Corcoran, seconded by SJ Flynn</li> </ul> </li> </ul> </li> <li>Business arising from Minutes</li> </ul>
2.	7:15	15-min	Dot Todd Mark Sue/Andy Mike	<p><b>2020-2021 Annual Report</b></p> <ul style="list-style-type: none"> <li>President's Message</li> <li><b>Songs for a New World</b></li> <li>Unit Manager</li> <li>Props</li> <li>Publicity &amp; Marketing</li> </ul>
3.	7:30	10-min	Jerry	<p><b>Bylaw Report</b></p> <ul style="list-style-type: none"> <li>Review and approval of updated bylaws <ul style="list-style-type: none"> <li><b>MOTION: to approve the revised SMT Bylaws as circulated</b> <ul style="list-style-type: none"> <li>Moved by Jerry Chadwick, seconded by Kathleen McDowell</li> </ul> </li> </ul> </li> </ul>
4.	7:40	15-min	Dot Dot Amanda/Elizabeth Rhoda Rhoda	<p><b>Select Initiatives</b></p> <ul style="list-style-type: none"> <li>Policy &amp; Procedure Review</li> <li>Artsvest/Sponsorship</li> <li>Kid Camps &amp; Youth Programs</li> <li>Unit Search</li> <li>Relationship with Theatre Scarborough</li> </ul>
5.	7:55	15-min	Mark Dot Dot Mia	<p><b>Digital Initiatives</b></p> <ul style="list-style-type: none"> <li>Financial Transition</li> <li>Administrative Transition</li> <li>Zoom Board Meetings</li> <li>Digital Youth Programs</li> </ul>
6.	8:10	20-min	Lynette	<p><b>Financial Report</b></p> <ul style="list-style-type: none"> <li>Covid Assistance</li> <li>2020-21 Financial Results</li> <li>Income Expense Results</li> <li>Retained Earnings</li> <li>Overview of Appendices</li> </ul>

7.	8:30	10-min	Jan	<p><b>Membership</b></p> <ul style="list-style-type: none"> <li>Membership perks update</li> <li>Membership fees for upcoming season <ul style="list-style-type: none"> <li><b>MOTION to approve the membership fees for the 2021-2022 Season</b> <ul style="list-style-type: none"> <li>Moved by Jan Harvey, seconded by Bill Corcoran</li> </ul> </li> </ul> </li> <li>How to renew</li> </ul> <p>New Life Members</p>
8.	8:40	5-Min	Dot	<p><b>2020-2021 Annual Report</b></p> <ul style="list-style-type: none"> <li><b>MOTION to accept the 2020-2021 Annual Report as presented</b> <ul style="list-style-type: none"> <li>Moved by Rhoda Silzer, seconded by Duane White</li> </ul> </li> </ul>
9.	8:45	5-min	Lynette	<p><b>Notice to Reader Season 2019-2020</b></p> <ul style="list-style-type: none"> <li><b>MOTION to approve the 2019-2020 Notice to Reader provided by Hogg, Shain &amp; Scheck</b> <ul style="list-style-type: none"> <li>Moved by Lynette Hines, seconded by Kristie Paille</li> </ul> </li> </ul>
10.	8:50	5-min	Lynette	<p><b>Accounting Firm</b></p> <ul style="list-style-type: none"> <li><b>MOTION to appoint the firm of Hogg, Shain, &amp; Scheck Professional Corporation as the Accounting firm to provide SMT Season 2021/2022 Notice to Reader</b> <ul style="list-style-type: none"> <li>Moved by Lynette Hines, seconded by Matthew MacLaren</li> </ul> </li> </ul>
11.	8:55	15-min	<p><b>Presenters:</b> Rhoda Lynette Dot Dot</p>	<p><b>Presentation of Annual Awards</b></p> <ul style="list-style-type: none"> <li>The Randy Leslie Award</li> <li>The Herschel Rosen Award</li> <li>The Ed Rancier Award</li> <li>The ACT-CO President's Award</li> </ul>
12.	9:10	5-min	Lynette	<p><b>Budget Season 2021-2022</b></p> <ul style="list-style-type: none"> <li>Overview of projected budget</li> </ul>
13.	9:15	10-min	All	<p><b>Feedback from the Members</b></p> <ul style="list-style-type: none"> <li>Questions &amp; comments from the Members</li> </ul>
14.	9:25	10-min	Mike	<p><b>Elections Board of Directors 2021-2022</b></p>
15.	9:35	5-min	Dot	<p><b>Closing activities</b></p> <ul style="list-style-type: none"> <li>Acknowledgements</li> <li>Confirm next AGM: Tuesday, August 23, 2022</li> <li>Adjourn meeting</li> </ul>
16.	9:40	10-min	New President	Short meeting of the NEW Board of Directors